



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
441 G STREET NW
WASHINGTON, D.C. 20314-1000

OCT 04 2004

CECW-CO

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS, CHIEFS,
OPERATIONS DIVISIONS

SUBJECT: Navigation Performance Measures Workshop

1. I wanted to thank you for your involvement and participation in the May meeting in Springfield, Virginia on performance metrics for the navigation business line. It was agreed at that meeting that there would be an ongoing dialogue with our stakeholders as we continue to develop performance metrics for the navigation business line that are readily measurable, meaningful, fair, and accurate in informing policy makers on funding decisions. In an effort to continue our dialogue, I am asking that you participate with the U.S. Army Corps of Engineers in developing metrics for use in our Fiscal Year 2007 (FY 07) budget guidance. I will be asking each of our Division Navigation Business Line Managers to work with Mr. Barry Holliday (Corps Navigation Business Line Manager) in hosting regional sessions to discuss performance metrics and develop a straw man slate of those metrics that are considered important from your perspective in helping to determine how funds should be allocated.

2. Enclosed are metrics that are being used for the FY 06 President's Budget submission for your review and comment. Additionally, I am requesting that you provide your regional navigation line business manager and Mr. Holliday with other performance metrics that you think should be used by the Corps. Also enclosed is contact information on each Division's Navigation Business Line Manager. If you have several metrics to propose, I would appreciate a statement of priority on your part as to which metric is most or more important and why. The following information and discussion should be provided for each metric:

- ☐ Metric – define the proposed metric, i.e. a billion-system ton-miles
- ☐ Rationale for that metric –
- ☐ How the metric is measured –
- ☐ Data availability to support measurement of the metric [what data sources will be used to collect data?]

3. I am recommending regional discussions between the Corps Divisions and their navigation stakeholders. Based on these discussions, I request that you provide any suggested metrics to Mr. Holliday. I will convene a meeting in Springfield for 8-9 December to have you present your proposals to the group and discuss them. Based on these discussions we will identify those metrics that most deserve further evaluation and possible use in budget development activities for the navigation business line.

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5. Our December session in Springfield will be focused on:

- ☐ Presentation and discussion of proposed metrics.
- ☐ Developing a consensus on those metrics that should be used for further consideration in development of the FY 07 budget guidance.
- ☐ Steps that should be taken to ensure data collection and management to support performance metrics for the navigation business line.

6. The Corps will hold another meeting in the April-May 2005 period to review the President's 06 Budget and the impact of performance metrics on budget development. I firmly believe that we need an inclusive process involving our stakeholders as we ensure that sound and fair approaches to the development of performance measures are used.

FOR THE COMMANDER:

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for 
Michael B. White
Chief of Operations
HQUSACE